REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR

THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION By direction of the Secretary of Labor | WAGE AND HOUR DIVISION WASHINGTON D.C. 20210

| Wage Determination No.: 2015-5637

Daniel W. Simms

Division of | Revision No.: 2 Wage Determinations| Date Of Revision: 12/29/2015 Director

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: California

Area: California Counties of Marin, San Francisco, San Mateo

### OCCUPATION NOTE:

Janitor: The rate listed on this WD for the "Janitor" occupation applies only to Marin and San Mateo counties. Please refer to WD 1974-1257 to obtain the wage rate and fringe benefits applicable to the "Janitor" occupation in San Francisco County.

**Fringe Benefits Required Follow the Occupational Listing**	
OCCUPATION CODE - TITLE FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	18.85
01012 - Accounting Clerk II	21.16
01013 - Accounting Clerk III	23.67
01020 - Administrative Assistant	33.01
01035 - Court Reporter	30.72
01041 - Customer Service Representative I	17.17
01042 - Customer Service Representative II	19.30
01043 - Customer Service Representative III	21.07
01051 - Data Entry Operator I	16.07
01052 - Data Entry Operator II	17.54
01060 - Dispatcher, Motor Vehicle	29.13
01070 - Document Preparation Clerk	15.51
01090 - Duplicating Machine Operator	15.51
01111 - General Clerk I	15.87
01112 - General Clerk II	17.31
01113 - General Clerk III	19.60
01120 - Housing Referral Assistant	28.83
01141 - Messenger Courier	14.20
01191 - Order Clerk I	18.11
01192 - Order Clerk II	19.77
01261 - Personnel Assistant (Employment) I	20.03
01262 - Personnel Assistant (Employment) II	22.41
01263 - Personnel Assistant (Employment) III	24.98
01270 - Production Control Clerk	28.05

	- Rental Clerk		19.43
	- Scheduler, Maintenance		23.12
	- Secretary I		23.12
	- Secretary II		25.86
	- Secretary III		28.83
	- Service Order Dispatcher		28.67
	- Supply Technician		33.01
01420	- Survey Worker		22.80
01460	- Switchboard Operator/Receptionist		17.21
01531	- Travel Clerk I		15.41
01532	- Travel Clerk II		17.34
01533	- Travel Clerk III		19.53
01611	- Word Processor I		20.77
01612	- Word Processor II		23.32
01613	- Word Processor III		26.09
05000 -	Automotive Service Occupations		
	- Automobile Body Repairer, Fiberglass		24.75
05010	- Automotive Electrician		24.75
	- Automotive Glass Installer		21.60
	- Automotive Worker		24.75
	- Mobile Equipment Servicer		21.54
	- Motor Equipment Metal Mechanic		25.85
	- Motor Equipment Metal Worker		23.66
	- Motor Vehicle Mechanic		25.64
	- Motor Vehicle Mechanic Helper		20.21
	- Motor Vehicle Upholstery Worker		22.61
	- Motor Vehicle Wrecker		23.66
	- Painter, Automotive		24.75
	- Radiator Repair Specialist		23.66
	- Tire Repairer		17.44
	- Transmission Repair Specialist		25.85
	Food Preparation And Service Occupations		10 04
	- Baker		18.24
	- Cook I		17.11
	- Cook II		20.06
	- Dishwasher		12.45
	- Food Service Worker		12.45
	- Meat Cutter		18.93
	- Waiter/Waitress		13.50
	Furniture Maintenance And Repair Occupations		
	- Electrostatic Spray Painter		21.82
	- Furniture Handler		16.69
09080	- Furniture Refinisher		24.00
	- Furniture Refinisher Helper		19.60
09110	- Furniture Repairer, Minor		21.31
	- Upholsterer		21.82
11000 -	General Services And Support Occupations		
11030	- Cleaner, Vehicles		12.97
11060	- Elevator Operator		14.10
11090	- Gardener		23.78
11122	- Housekeeping Aide		14.89
	- Janitor	(see 1)	14.89
11210	- Laborer, Grounds Maintenance		18.29
	- Maid or Houseman		14.08
	- Pruner		17.19
	- Tractor Operator		21.58
	- Trail Maintenance Worker		18.29
	- Window Cleaner		16.07
	Health Occupations		
	- Ambulance Driver		23.48
	- Breath Alcohol Technician		23.48
	- Certified Occupational Therapist Assistant		28.36
	- Certified Physical Therapist Assistant		30.73

12020 - Dental Assistant		22.50
12025 - Dental Hygienist		51.22
12030 - EKG Technician		30.35
12035 - Electroneurodiagnostic Technologist		30.35
12040 - Emergency Medical Technician		23.48
12071 - Licensed Practical Nurse I		23.14
12072 - Licensed Practical Nurse II		25.96
12073 - Licensed Practical Nurse III		29.04
12100 - Medical Assistant		20.98
12130 - Medical Laboratory Technician		25.36
12160 - Medical Record Clerk		22.35
12190 - Medical Record Technician		25.00
12195 - Medical Transcriptionist		22.61
12210 - Nuclear Medicine Technologist		50.49
12221 - Nursing Assistant I		13.66
12222 - Nursing Assistant II		15.35
12223 - Nursing Assistant III		16.75
12224 - Nursing Assistant IV		18.81
12235 - Optical Dispenser		22.64
12236 - Optical Technician		20.04
12250 - Pharmacy Technician		21.80
12280 - Phlebotomist		18.81
12305 - Radiologic Technologist		38.73
12311 - Registered Nurse I		43.85
12312 - Registered Nurse II		53.66
12313 - Registered Nurse II, Specialist		53.66
12314 - Registered Nurse III		64.90
12315 - Registered Nurse III, Anesthetist		64.90
12316 - Registered Nurse IV		77.80
12317 - Scheduler (Drug and Alcohol Testing)		34.02
12320 - Substance Abuse Treatment Counselor		19.52
13000 - Information And Arts Occupations		25 67
13011 - Exhibits Specialist I		25.67
13012 - Exhibits Specialist II		31.80 38.86
13013 - Exhibits Specialist III		26.48
13041 - Illustrator I 13042 - Illustrator II		32.79
13042 - Illustrator II 13043 - Illustrator III		40.13
13047 - Librarian		38.48
13047 - Librarian 13050 - Library Aide/Clerk		20.80
13054 - Library Information Technology Systems		34.17
Administrator		34.17
13058 - Library Technician		26.04
13061 - Media Specialist I		24.66
13062 - Media Specialist II		27.59
13063 - Media Specialist III		30.76
13071 - Photographer I		22.43
13072 - Photographer II		25.09
13073 - Photographer III		31.05
13074 - Photographer IV		38.02
13075 - Photographer V		45.99
13090 - Technical Order Library Clerk		17.64
13110 - Video Teleconference Technician		25.63
14000 - Information Technology Occupations		20.00
14041 - Computer Operator I		19.80
14042 - Computer Operator II		22.18
14043 - Computer Operator III		24.69
14044 - Computer Operator IV		27.43
14045 - Computer Operator V		30.39
14071 - Computer Programmer I	(see 2)	20.03
14072 - Computer Programmer II	(see 2)	
14073 - Computer Programmer III	(see 2)	
14074 - Computer Programmer IV	(see 2)	
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	- Computer Systems Analyst I	(see 2)	
		(see 2)	
	1 1	(see 2)	
	- Peripheral Equipment Operator		19.80
	- Personal Computer Support Technician		27.43
	- System Support Specialist		40.89
	Instructional Occupations		26 07
	- Aircrew Training Devices Instructor (Non-Rated)		36.97 44.74
	- Aircrew Training Devices Instructor (Rated) - Air Crew Training Devices Instructor (Pilot)		53.36
	- Air Crew Training Devices Instructor (Filot) - Computer Based Training Specialist / Instructor		36.97
	- Computer Based Training Specialist / Instituctor - Educational Technologist		32.05
	- Flight Instructor (Pilot)		53.36
	Graphic Artist		34.95
	- Maintenance Test Pilot, Fixed, Jet/Prop		50.10
	- Maintenance Test Pilot, Rotary Wing		50.10
	Non-Maintenance Test/Co-Pilot		50.10
	- Technical Instructor		29.40
	- Technical Instructor/Course Developer		35.96
	- Test Proctor		23.73
15120 -			23.73
	Laundry, Dry-Cleaning, Pressing And Related Occup	pations	
	- Assembler		11.78
16030 -	- Counter Attendant		11.78
16040 -	- Dry Cleaner		15.32
	- Finisher, Flatwork, Machine		11.78
16090 -	- Presser, Hand		11.78
16110 -	- Presser, Machine, Drycleaning		11.78
	- Presser, Machine, Shirts		11.78
	Presser, Machine, Wearing Apparel, Laundry		11.78
	- Sewing Machine Operator		15.96
	- Tailor		17.13
	- Washer, Machine		13.21
	Machine Tool Operation And Repair Occupations		
	- Machine-Tool Operator (Tool Room)		25.12
	- Tool And Die Maker		29.63
	Materials Handling And Packing Occupations		10 50
	- Forklift Operator		19.56
	- Material Coordinator		28.05
	- Material Expediter - Material Handling Laborer		28.05 16.69
	- Material Handring Laborer - Order Filler		15.60
	- Order Filler - Production Line Worker (Food Processing)		19.56
	- Shipping Packer		17.79
	- Shipping/Receiving Clerk		17.79
	- Store Worker I		14.84
	- Stock Clerk		20.43
	- Tools And Parts Attendant		19.56
	- Warehouse Specialist		19.56
	Mechanics And Maintenance And Repair Occupations		
	- Aerospace Structural Welder		33.56
	- Aircraft Logs and Records Technician		27.01
	- Aircraft Mechanic I		31.92
23022 -	- Aircraft Mechanic II		33.56
	- Aircraft Mechanic III		34.98
	- Aircraft Mechanic Helper		23.32
	- Aircraft, Painter		28.36
	- Aircraft Servicer		27.01
	- Aircraft Survival Flight Equipment Technician		28.36
	- Aircraft Worker		28.66
	- Aircrew Life Support Equipment (ALSE) Mechanic		28.66
I			01.00
23092 -	- Aircrew Life Support Equipment (ALSE) Mechanic		31.92

II	22.05
23110 - Appliance Mechanic 23120 - Bicycle Repairer	22.85 20.43
23125 - Cable Splicer	32.58
23130 - Carpenter, Maintenance	28.69
23140 - Carpet Layer	25.09
23160 - Electrician, Maintenance	40.94
23181 - Electronics Technician Maintenance I	30.54
23182 - Electronics Technician Maintenance II	32.27
23183 - Electronics Technician Maintenance III	34.02
23260 - Fabric Worker	26.60
23290 - Fire Alarm System Mechanic	26.76
23310 - Fire Extinguisher Repairer	25.65
23311 - Fuel Distribution System Mechanic	32.58
23312 - Fuel Distribution System Operator	25.77
23370 - General Maintenance Worker	24.33
23380 - Ground Support Equipment Mechanic	31.92
23381 - Ground Support Equipment Servicer	27.01
23382 - Ground Support Equipment Worker	28.66
23391 - Gunsmith I	25.65
23392 - Gunsmith II	29.11
23393 - Gunsmith III	32.43
23410 - Heating, Ventilation And Air-Conditioning	29.47
Mechanic	
23411 - Heating, Ventilation And Air Contditioning	30.98
Mechanic (Research Facility)	
23430 - Heavy Equipment Mechanic	32.37
23440 - Heavy Equipment Operator	36.51
23460 - Instrument Mechanic	32.58
23465 - Laboratory/Shelter Mechanic	30.71
23470 - Laborer	16.00
23510 - Locksmith	24.00
23530 - Machinery Maintenance Mechanic	31.11
23550 - Machinist, Maintenance	29.58
23580 - Maintenance Trades Helper	16.99
23591 - Metrology Technician I	32.58
23592 - Metrology Technician II	34.25
23593 - Metrology Technician III	35.70 32.58
23640 - Millwright 23710 - Office Appliance Repairer	23.08
23760 - Painter, Maintenance	27.78
23790 - Pipefitter, Maintenance	34.82
23810 - Plumber, Maintenance	34.44
23820 - Pneudraulic Systems Mechanic	32.43
23850 - Rigger	27.83
23870 - Scale Mechanic	29.11
23890 - Sheet-Metal Worker, Maintenance	34.20
23910 - Small Engine Mechanic	21.21
23931 - Telecommunications Mechanic I	30.93
23932 - Telecommunications Mechanic II	32.52
23950 - Telephone Lineman	28.90
23960 - Welder, Combination, Maintenance	24.60
23965 - Well Driller	32.07
23970 - Woodcraft Worker	32.43
23980 - Woodworker	24.32
24000 - Personal Needs Occupations	
24550 - Case Manager	19.02
24570 - Child Care Attendant	14.93
24580 - Child Care Center Clerk	18.99
24610 - Chore Aide	11.44
24620 - Family Readiness And Support Services	19.02
Coordinator	
24630 - Homemaker	18.84

25000 - Plant And System Operations Occupations		
25010 - Boiler Tender		38.18
25040 - Sewage Plant Operator		36.07
25070 - Stationary Engineer		38.18
25190 - Ventilation Equipment Tender		27.90
25210 - Water Treatment Plant Operator		36.07
27000 - Protective Service Occupations		01 60
27004 - Alarm Monitor 27007 - Baggage Inspector		31.63 15.27
27007 - Baggage Inspector 27008 - Corrections Officer		38.84
27010 - Court Security Officer		40.66
27030 - Detection Dog Handler		25.35
27040 - Detention Officer		38.84
27070 - Firefighter		39.82
27101 - Guard I		15.27
27102 - Guard II		25.35
27131 - Police Officer I 27132 - Police Officer II		44.32 49.26
28000 - Recreation Occupations		47.20
28041 - Carnival Equipment Operator		15.59
28042 - Carnival Equipment Repairer		16.80
28043 - Carnival Worker		12.45
28210 - Gate Attendant/Gate Tender		18.04
28310 - Lifeguard		13.82
28350 - Park Attendant (Aide) 28510 - Recreation Aide/Health Facility Attendan	+	20.19
28515 - Recreation Specialist	C	23.12
28630 - Sports Official		16.07
28690 - Swimming Pool Operator		22.07
29000 - Stevedoring/Longshoremen Occupational Serv	ices	
29010 - Blocker And Bracer		32.01
29020 - Hatch Tender		32.01
29030 - Line Handler 29041 - Stevedore I		32.01
29041 - Stevedore I 29042 - Stevedore II		33.83
30000 - Technical Occupations		33.03
30010 - Air Traffic Control Specialist, Center (	HFO) (see 3)	43.20
30011 - Air Traffic Control Specialist, Station		29.79
30012 - Air Traffic Control Specialist, Terminal	(HFO) (see 3)	32.80
30021 - Archeological Technician I		24.86
30022 - Archeological Technician II		27.80
30023 - Archeological Technician III 30030 - Cartographic Technician		34.44
30040 - Civil Engineering Technician		34.84
30051 - Cryogenic Technician I		29.59
30052 - Cryogenic Technician II		32.68
30061 - Drafter/CAD Operator I		24.86
30062 - Drafter/CAD Operator II		27.80
30063 - Drafter/CAD Operator III		30.99
30064 - Drafter/CAD Operator IV		38.15
30081 - Engineering Technician I 30082 - Engineering Technician II		18.90 21.22
30083 - Engineering Technician III		23.73
30084 - Engineering Technician IV		29.40
30085 - Engineering Technician V		35.98
30086 - Engineering Technician VI		43.51
30090 - Environmental Technician		27.51
30095 - Evidence Control Specialist		26.72 25.55
30210 - Laboratory Technician 30221 - Latent Fingerprint Technician I		39.40
30222 - Latent Fingerprint Technician II		43.52
30240 - Mathematical Technician		35.89
30361 - Paralegal/Legal Assistant I		23.52

30362 - Paralegal/Legal Assistant II 30363 - Paralegal/Legal Assistant III 30364 - Paralegal/Legal Assistant IV 30375 - Petroleum Supply Specialist 30390 - Photo-Optics Technician 30395 - Radiation Control Technician 30461 - Technical Writer I 30462 - Technical Writer II 30463 - Technical Writer III 30491 - Unexploded Ordnance (UXO) Technician I	29.13 35.65 43.11 32.67 35.89 32.68 26.03 31.72 38.31 27.46
30492 - Unexploded Ordnance (UXO) Technician II	33.22
30493 - Unexploded Ordnance (UXO) Technician III	39.82
30494 - Unexploded (UXO) Safety Escort	27.46
30495 - Unexploded (UXO) Sweep Personnel	27.46
30501 - Weather Forecaster I	29.59
30502 - Weather Forecaster II	35.99
30620 - Weather Observer, Combined Upper Air Or (see 3)	30.99
Surface Programs	
30621 - Weather Observer, Senior (see 3)	32.89
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	33.22
31020 - Bus Aide	15.83
31030 - Bus Driver	22.01
31043 - Driver Courier	17.77
31260 - Parking and Lot Attendant	12.51
31290 - Shuttle Bus Driver	19.22
31310 - Taxi Driver	15.44
31361 - Truckdriver, Light	19.22
31362 - Truckdriver, Medium	20.64
31363 - Truckdriver, Heavy	22.39
31364 - Truckdriver, Tractor-Trailer	22.39
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	16.20
99030 - Cashier	13.32
99050 - Desk Clerk	14.28
99095 - Embalmer	27.64
99130 - Flight Follower	27.64
99251 - Laboratory Animal Caretaker I	15.71
99252 - Laboratory Animal Caretaker II	17.00
99260 - Marketing Analyst	39.44
99310 - Mortician	29.47
99410 - Pest Controller	20.13
99510 - Photofinishing Worker	17.70
99710 - Recycling Laborer	25.19
99711 - Recycling Specialist	28.66
99730 - Refuse Collector	22.65
99810 - Sales Clerk	15.51
99820 - School Crossing Guard	13.75
99830 - Survey Party Chief	44.75
99831 - Surveying Aide	25.86
99832 - Surveying Technician	30.51
99840 - Vending Machine Attendant	15.59
99841 - Vending Machine Repairer	18.24
99842 - Vending Machine Repairer Helper	15.59

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 12 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

- 1) JANITOR: The rate listed on this WD for the "Janitor" occupation applies only to Marin and San Mateo counties. Please refer to WD 1974-1257 to obtain the wage rate and fringe benefits applicable to the "Janitor" occupation in San Francisco County.
- 2) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).
- 3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### \*\* HAZARDOUS PAY DIFFERENTIAL \*\*

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

# \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

# \*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\*

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\*

### Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to

be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6 (b) (2) (iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).